



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, May 14, 2012**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:07 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

**D. Approval of Agenda**

Councilmember Marshall requested the Seaview Sewer Interim Settlement Agreement be added to the agenda under Discussion.

**ACTION: Motion to approve agenda with the addition of the Discussion item (Marshall/Jensen). 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

Including Checks 34180 to 34189 + electronic totaling \$27,474.40 and Checks 34191 to 34241 totaling \$67,411.39.

**ACTION: Motion to approve the consent agenda (Marshall/Mulinix). 5 Ayes 0 Nays 0 Abstain.**

**F. Proclamations and Presentations**

1. Mayor Cassinelli read a proclamation declaring Emergency Medical Services Week May 20-26, 2012.
2. Medix presented a plaque to council and the mayor at the end of the meeting.

**G. Reports**

**1. Staff Reports**

- a. Councilmember Forner spoke on behalf of the Ilwaco Fire Department about the Surf Rescue Drill, participation in the Loyalty Days parades and fire truck rides before the parade. He also thanked Key Peninsula Fire District 16 for the loan of Sparky the Fire Dog and Department of Natural Resources for the loan of Smokey the Bear.
- b. Councilmember Mulinix spoke on behalf of the Ilwaco Parks and Recreation Commission about the Black Lake Fishing Derby (BLFD) and assistance provided by the Ilwaco Merchants, city staff and Charlotte Kelly's IMHS volunteers.
- c. Police Chief Flint Wright's written report was presented for April 2012.
- d. Deputy City Clerk PJ Kezele's written report was presented for April 2012.
- e. City Engineer Nancy Locket's written report dated May 7, 2012 was presented.

## **2. Council Reports**

- a. Councilmember Jensen spoke about the Brumbach/School Road project overlay/chip seal.
- b. Councilmember Mulinix spoke about the BLFD Derby post meeting, upcoming events and Charlotte Kelly's IMHS class testing the lake.
- c. Councilmember Marshall spoke about an upcoming sewer rate workshop with the Water/Sewer Committee.
- d. Councilmember Chambreau spoke about the city insurance and the visual aspect of Ilwaco and City Hall.
- e. Councilmember Forner commended the Parks and Recreation Commission and city staff on the BLFD. He attended the Loyalty Day's banquet, both Loyalty Days parades, Department of Health Water System meeting, Streets Committee meeting, and monthly City/Port meeting.

## **3. Mayor's Report**

Mayor Cassinelli attended various meetings and both parades. He thanked the Ilwaco Fire Department for their participation in the parades and volunteering at the Fire Department. He stated Long Beach Mayor Andrews will be going to Washington D.C. to testify regarding tsunami debris and will be bringing letters with him to the committee looking into the impacts on Peninsula beaches and the fishing industry.

## **G. Comments of Citizens and Guests present**

1. Business owner Ted Vanden Bosch asked about the Water/Sewer Committee meeting and the cost of the Sparky costume.

## **I. Public Hearings**

### **1. Six-Year Transportation Improvement Program**

Mayor Cassinelli opened the hearing at 6:30 p.m. Mr. Vanden Bosch asked about the purpose of the list, funding sources, matching funds, etc. Mayor Cassinelli explained that projects must be listed on the list to receive different types of funding. Mayor Cassinelli closed the hearing at 6:35 p.m.

## **J. Business**

### **1. Six-Year Transportation Improvement Program**

**ACTION: Motion to adopt the proposed resolution revising and extending the Six-Year Transportation Improvement Program (Jensen/Marshall). 5 Ayes 0 Nays 0 Abstain.**

### **2. Outsourcing utility billing**

**ACTION: Motion to authorize the mayor to execute the proposed written contract with Vision Forms for utility statement automation (outsourcing) with a report from staff regarding time/dollars saved by adoption of the contract (Forner/Marshall). 1 Aye (Forner) 4 Nays 0 Abstain.**

## **K. Discussion**

### **1. Six-Year Transportation Improvement Plan**

**ACTION: Move to business (Marshall/Chambreau). 5 Ayes 0 Nays 0 Abstain.**

### **2. 2012 Budget Amendment Ordinance.**

Mayor Cassinelli presented the item.

**ACTION: Move to business May 29, 2012.**

### **3. Outsourcing utility billing**

Mayor Cassinelli presented the item and reviewed the costs and advantages. Discussion ensued.

**ACTION: Move to business (Forner/Marshall). 5 Ayes 0 Nays 0 Abstain.**

### **4. Seaview Sewer Interim Settlement Agreement**

Mayor Cassinelli presented the item. Discussion ensued.

**ACTION: The council requested the mayor contract the attorney regarding a letter that was to be sent to Seaview Sewer.**

## **K. Correspondence and Written Reports**

1. Mayor Cassinelli referred to the correspondence included in the packets. Mr. Vanden Bosch asked about council taking action on his correspondence.. The clerk was instructed to verify what Mr. Vanden Bosch was requesting.

## **L. Future Discussion**

1. Nonconforming uses Conditional Use Permit—*Cassinelli*
2. Amended Procedures Ordinance—*City Planner*

## **M. Adjournment**

- N. ACTION: Motion to adjourn the meeting (Marshall/Chambreau).** Mayor Cassinelli adjourned the meeting at 7:37 p.m.

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Mike Cassinelli, Mayor

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PJ Kezele, Deputy City Clerk